

**Purpose:**

- 1 To establish a set of standards for snow and ice clearing on City Assets in alignment with Council's Integrated & Accessible Transportation Policy PS-A-2.2.

**Policy Statement(s):**

- 2 The policy directions are broken down based on the principles listed in Council's Integrated & Accessible Transportation Policy PS-A-2.2.
- 3 **Safe**
  - (1) Access for motorized vehicles is first prioritized followed by pedestrians, transit stops, and on-street parking.
- 4 **Accessible**
  - (1) Snow and ice clearing is based on mobility triggers as set by the appropriate City department responsible the City Asset, restoring mobility for public accessibility.
- 5 **Well-Maintained**
  - (1) City Departments are encouraged to work collaboratively to clear snow and ice within their established thresholds and timelines.
  - (2) In the event of a severe weather condition, operational adjustments may be made for City Assets to be sufficiently cleared to restore mobility.
- 6 **Accountability**
  - (1) Communication is a critical part of efficient and effective winter operations. Departments must work with the Community & Public Relations Department to notify the public of any actions pertaining to snow and ice clearing in a timely manner.

**Definitions**

- 7 "**City Assets**" mean City-owned facilities, roads, trails, sidewalks, bus stops, and parking lots.
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**References/Links:**

- 1 PS-A-2.2 Integrated & Accessible Transportation
- 2 Mobility Playbook
- 3 Multimodal Transportation Plan
- 4 Departmental Policies and Procedures from:
  - (1) Parks & Public Works; and

(2) Safe & Healthy Communities.

**Scope/Application:**

- 1 This Policy applies to employees and departments working collaboratively to address snow and ice at City Assets.

**Authority/Responsibility to Implement:**

- 1 The Parks & Public Works Manager:
  - (1) reviews the Policy and collaborates with other City departments to update as necessary;
  - (2) presents revisions for the City Manager to approve in order to remain current and in alignment with Council directions; and
  - (3) monitors compliance.

**Inquiries/Contact Person:**

- 1 Contact the Parks & Public Works Manager, Roads Superintendent, or the Parks Superintendent for general questions regarding snow and ice removal for roads, trails, and City Assets under Parks & Public Works' responsibility.
- 2 Contact the appropriate Department Manager for City Assets their department is responsible for.

**Policy Monitoring and Evaluation:**

- 1 This Policy will be reviewed every three years or when Council revises the associated Council Policy. Revisions may take place as required.

**Document History:**

<b>Date:</b>	<b>Approved/Reviewed By:</b>	<b>Title:</b>
Approved: December 20, 2023	"Tara Lodewyk"	City Manager