

## RESIDENTIAL ONLY - MISCELLANEOUS APPLICATION REQUIREMENT LIST

This application is for other projects (ie. Hot tub, pool, interior renovations, retaining walls, window/door replacements, etc.)  
All application requirements are as per the Safety Codes Permit Bylaw and the Alberta Building Code.  
All required items must be provided upon application. Incomplete applications will not be accepted.

Completed By Applicant	Office Use Only	<u>Required Items</u>
<b>EXTERIOR PROJECTS ONLY:</b>		
<input type="checkbox"/>	<input type="checkbox"/>	1. <b>Two</b> copies of a Site Plan (plot plan or RPR), that shall include: <ul style="list-style-type: none"> <li>- North Arrow</li> <li>- Property lines, shown and labelled</li> <li>- Location of buildings in relationship to property line; including front, rear, and side yard setbacks</li> <li>- All easements and right-of-ways shown and labelled</li> <li>- Dimensions of proposed deck(s)</li> <li>- Distance from proposed deck(s) to all property lines</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	2. Depending on scope of project, other details may be required, including: _____ _____ _____
<b>INTERIOR PROJECTS ONLY:</b>		
<input type="checkbox"/>	<input type="checkbox"/>	3. <b>Two</b> copies of a Floor Plan, that shall include: <ul style="list-style-type: none"> <li>- Room sizes</li> <li>- Window sizes</li> <li>- Use of each room</li> <li>- Location of smoke/carbon monoxide detectors</li> <li>- Total area of construction only (sq.M)</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	4. Depending on scope of project, other details may be required, including: _____ _____ _____
<input type="checkbox"/>	<input type="checkbox"/>	5. Letter of Authorization from property owner, if applicant is not registered on title.

### **Additional permits may be required.**

It is the applicant's responsibility to obtain any necessary permits for the purpose of this project.