

Development Permit Application Real Property Report (RPR) Compliance

SITE ADDRESS

Civic Address: _____

APPLICANT

Name: _____ Email: _____

Mailing Address: _____ Phone: _____

PROPERTY OWNER

Name: _____ Email: _____

Mailing Address: _____ Phone: _____

RPR REQUIREMENT LIST

1. A copy of the Real Property Report

VARIANCE REQUIREMENT LIST

The following information is only required upon request by Inspections and Licensing.

1. Letter of Intent describing why a variance is being requested.
2. Photos of the structure that requires the variance.
3. Letter of Authorization from property owner registered on title, including contact information.

APPLICANT ACKNOWLEDGEMENT

- I am aware that this proposal will be reviewed by Inspections and Licensing, and may be delayed or refused if the application and/or information provided is incomplete.
- I understand that additional information may be required after the application has been submitted.
- I am aware that compliance of this Real Property Report may be delayed due to contravention(s) of the *Zoning Bylaw*, and/or various encroachments that may exist.

Signature of this document indicates your acknowledgment of the requirements listed above.

Name of Applicant (please print)

Signature of Applicant