

**Office Use Only**

Submission Date: \_\_\_\_\_ Received By: \_\_\_\_\_ Folder Number: \_\_\_\_\_

**Building Permit Application**

Description of Proposed Project: \_\_\_\_\_

**Project Name or Number:** \_\_\_\_\_

**PROJECT ADDRESS**

Civic Address: \_\_\_\_\_

**APPLICANT/CONTRACTOR INFORMATION**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Have you completed the permit checklist? Yes

**Commercial only:**

Total area of construction (metric): \_\_\_\_\_

Total construction cost: \$ \_\_\_\_\_

**Applicant:**

- I understand that all plans submitted shall comply with 2014 Alberta Building Code standards
- I understand that all construction shall comply with the Safety Codes Permit Bylaw 35518/2015 and 2014 Alberta Building Code
- I am aware that a Development Permit and/or Occupancy Permit may be required.
- I understand that construction shall not commence until the building permit has been issued
- I am aware that the Building may not be occupied by the owner, applicant, staff nor any materials not intended for the purpose of construction until the building permit, all trades permits; the completion report and the Occupancy Permit have been completed/approved.
- Daily fines will be imposed for occupancy prior to approval.

**Signature of this document indicates your acknowledgement of the requirements listed above.**

\_\_\_\_\_  
Name of Applicant (please print)

\_\_\_\_\_  
Signature of Applicant

Notwithstanding the issuance of this permit, the City does not assume responsibility that the plans and specifications as filed comply with the Safety Codes Act and Regulations, and the granting of this permit shall in no way relieve the owner of the building or the constructor thereof from complying with the requirements of the Safety Codes Act and Regulations, and any relevant City Bylaws or Provincial or Federal Statutes or Regulations in force.

The City of Red Deer collects personal information, including name and contact information, for the purpose of providing programs, services and contacting customers in this regard. The City of Red Deer is authorized to collect this personal information under section 4(c) of the Protection of Privacy Act and by section 3 of the Municipal Government Act. Please contact the Inspections & Licensing Manager at The City of Red Deer, 4914 48 Avenue, Red Deer, Alberta, or phone 403-342-8190 if you have questions about this collection of information.