

DEMOLITION APPLICATION FORM**SITE ADDRESS & INFORMATION**

Complete Civic Address: _____
Type of Building to be Demolished: _____ Building size: _____ m²

APPLICANT

Name: _____ Phone: _____
Emergency Contact Name: _____ Phone: _____
(available 24hrs) _____
Mailing Address: _____
Email: _____

PROPERTY OWNER

Name: _____ Phone: _____
Mailing Address: _____
Email: _____

Please initial and sign to confirm your acknowledgement of the terms and conditions of this application.

1. I am aware that this application will be reviewed by Inspections and Licensing, and may be delayed or refused if the application and/or information provided is incomplete.
2. I understand that additional information may be required after the permit application has been submitted.
3. I understand Inspections & Licensing will create a Development Permit and a Safety Codes Building Permit from this application, and accept responsibility of payment for each permit.
4. I understand that a site inspection by a Building Safety Codes Officer is required prior to demolition.

Name of Applicant (please print)_____
Signature of Applicant

DEMOLITION PERMIT APPLICATION REQUIREMENT LIST

All application requirements are as per the *Safety Codes Permit Bylaw 3551/2015* and the current Alberta Building Code.

All required items must be provided upon application. Incomplete applications will not be processed.

Provide
the
following:

Required Items

- ☐ 1. Site Plan (plot plan, RPR or Google satellite image), shall include:
 - North Arrow
 - Property lines, shown and labelled
 - Location of all existing buildings in relationship to property line; including labelling of building to be demolished.
 - Fencing/barricades to be in place during demolition
 - Muster point
- ☐ 2. Elevation Plan (photographs of all sides of the building(s))
- ☐ 3. Asbestos Assessment Report (to be provided for demolition projects only)
 - If asbestos is present, the Asbestos Abatement Report must be submitted prior to permit approval.
- ☐ 4. Letter of Authorization from the property owner(s).
- ☐ 5. Letter of intent, providing a detailed description of proposed project and plan for the property after demolition.
- ☐ 6. Signed Demolition/Building Relocation Declaration

Additional permits may be required. It is the applicant's responsibility to obtain any necessary permits for the purpose of this project.

Once the permit is issued, an inspection is required prior to the demolition/relocation.

DEMOLITION/BUILDING RELOCATION DECLARATION

(Please print and complete ENTIRE form)

Address of Demolition/

Building Relocation: _____

What structure(s) are being
demolished/ relocated? _____

Please answer the questions below, as they apply:

- | | | |
|--|------------------------------|-----------------------------|
| 1. I have read and understand the regulations and requirements of the Demolition Guide and the Fire Safety Plan: | ☐ Yes | ☐ No |
| 2. Are there water or sewer services to the building(s) to be demolished/relocated? | ☐ Yes | ☐ No |
| 3. Will you require the use of City lands? (i.e. street, sidewalk, etc.) | ☐ Yes | ☐ No |

DEMOLITION/RELOCATION:

Proposed date of demolition/relocation: _____

Location of material removed: _____

RELOCATION ONLY:

Building Length: _____ Building Width: _____ Loaded Height: _____

Relocation Date: _____ Relocation Time: _____

APPLICANT DECLARATION

I hereby acknowledge that it is my sole responsibility to ensure utilities, including but not limited to, gas, electricity, water and sewer, are properly disconnected prior to commencing any demolition work on the above-mentioned property and I confirm that the aforementioned utilities will be properly disconnected for the purposes of this demolition.

Signature of this document indicates your acknowledgment of the above requirements.

Name of Applicant (please print)_____
Signature of Applicant