

Office Use Only

Submission Date: _____

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**Development Permit Application
COMMERCIAL/INDUSTRIAL - CHANGE OF USE ONLY**

(Please print and complete ENTIRE form)

DEVELOPMENT SITE

Complete Civic Address: _____

Legal Land Description: _____ Zoning: _____

APPLICANT

Name: _____ Phone: _____

Mailing Address: _____

Email: _____

PROPERTY OWNER

Name: _____ Phone: _____

Mailing Address: _____

Email: _____

PROPOSED DEVELOPMENT

OFFICE USE ONLY

SEE REVERSE FOR REQUIRED DOCUMENTS

PERMIT REQUIREMENT LIST

Depending on the type of development, some requirements and information may not apply.
All application requirements are as per The City of Red Deer *Land Use Bylaw*.

- 1. **Site Plan(s), showing building/structure location(s) and parking areas.**
- 2. **Elevation Plan(s) or Photos, showing building exteriors.**
- 3. **Building Floor Plan(s), showing proposed use and dimensions of each room.**
- 4. **Letter of Authorization from the property owner, including contact information.**
- 5. **Letter of Intent providing a detailed description of the proposed development.**

Applicant:

- I am aware that this proposal will be reviewed by a Development Officer, and may be delayed or refused if the application and/or the information and plans provided are incomplete.
- I understand that additional/larger plans may be required.
- I understand if the proposed development is located within an area where development constraints exist, (e.g. Operating or non-operating landfill, escarpment, overhead utilities, etc.), additional information and/or reports may be required; including, but not limited to:
 - *Geotechnical Report*
 - *Environmental Assessment*
 - *Traffic Impact Assessment*
 - *Crime and Prevention Through Environmental Design (CPTED) Report*
 - *Erosion or Sediment Control*
 - *Remediation Report*
- I understand that any and all information pertaining to Dangerous Goods Occupancy for the proposed development must be provided.
- I understand that this permit application may be refused if the proposed development does not conform to the Land Use Bylaw and/or amendments.

Signature of this document indicates your acknowledgement of the above requirements.

Name of Applicant (please print)

Signature of Applicant