INSPECTIONS AND LICENSING DEPARTMENT
4914 – 48 Avenue, Red Deer AB
Phone: 403-342-8190 Email: inspections@reddeer.ca
PO Box 5008 Red Deer AB T4N 3T4

LETTER OF INTENT

The purpose of this letter is to explain, **in detail**, the intention for the property or location.
(New development, tenant improvements, bylaw variances, renovations/alterations, Business Licence, etc.)

Name of Applicant: _____

Site Address: _____

Type of Application:

- ☐ Building Permit
- ☐ Development Permit
- ☐ Business Licence
- ☐ Other

I/We intend to:

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____ _____

Date Signature of Applicant

The City of Red Deer collects personal information, including name and contact information, for the purpose of providing programs, services and contacting customers in this regard. The City of Red Deer is authorized to collect this personal information under section 33 of the Freedom of Information and Protection of Privacy Act and by section 3 of the Municipal Government Act. Please contact the Inspections & Licensing Manager at The City of Red Deer, 4914 48 Avenue, Red Deer, Alberta, or phone 403-342-8190 if you have questions about this collection of information.

DM1861157