



Please email to [legislativeservices@reddeer.ca](mailto:legislativeservices@reddeer.ca); or fax to 403-346-6195, via mail to Legislative Services, City of Red Deer, PO Box 5008, 4914 – 48 Avenue, Red Deer, T4N 3T4. Applications can also be dropped off at City Hall at the customer service desk on the 1st floor or placed in the outdoor mail slot at the east or west side door. Please note that resumes may be attached to the application form, however, the application form must be completed and signed. Deadline to apply is Monday, September 26, 2022 at 9:00 a.m.

## APPLICATION FOR THE RED DEER TRIBUNALS (Subdivision & Development Appeal Board, Licensing and Community Standards Board, Review Board, and the Administrative Board)

### Personal Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone 1. \_\_\_\_\_ 2. \_\_\_\_\_

Email: \_\_\_\_\_

Committees contribute to Council’s decision making processes and help shape our community. As such, it is important for potential committee members to understand the terms of reference for The City of Red Deer Committee(s)/Commission(s)/ Board(s) to which you are applying and to be available to fulfill the commitment required. The Committees Bylaw outlining the terms of reference for each City of Red Deer Council Committee/Commission/Board can be found at [reddeer.ca/committees](http://reddeer.ca/committees); then click Apply to a Council Committee.

Have you read the mandate for **Red Deer Tribunals**?      **YES** \_\_\_\_\_ **NO** \_\_\_\_\_

### Background Information

Describe your interest in the Red Deer Tribunals.

Describe your experience as Chair or Board Member of a committee, if any. What was your most significant learning experience? What was your most significant contribution?

Describe your knowledge and understanding of the Subdivision & Development Appeal Board and/or tribunals.

Describe your specific legal experience, if any.

Describe your specific quasi-judicial or administrative tribunal experience, if any.

Describe your specific land use planning experience, if any.

Describe your specific critical thinking/analytical skills.

Describe your availability for daytime and evening meetings (i.e. self-employed and flexible; can attend either with advance notice).

These Boards require some independent work from home and may involve writing decisions that can be lengthy. Describe your familiarity with computers and experience writing decisions or similar documents.

How would you describe the way in which you work with others?

Do you or any member of your family have any personal, employment or business relations that could be seen as a conflict? If yes, please describe.

### General Information

Place of Employment: \_\_\_\_\_

Nature of Employment: \_\_\_\_\_

Community Interests & Activities:

**References**

Please list the names of three persons who can supply a personal reference.

Name	Relation to Applicant	Contact Information
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

I agree to serve on the above Boards if appointed, and I am able to regularly attend meetings.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Attach a resume if available. Please note – attaching a resume does not replace this application. The application must be completed in its entirety, signed and dated.

The City of Red Deer is collecting personal information for the purposes related to the appointments of citizen representatives to Council Committee/Commissions/Boards. If you are appointed to a Committee/Commission/Board by Council, your name will be publicly accessible. The personal information on this form is collected under the authority of the Municipal Government Act Section 3 and is protected under the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act. If you have any questions about the collection, use and protection of this information, please contact Legal and Legislative Services, 4914 48 Avenue, Red Deer, Alberta, T4N 3T4, (403) 342-8132.