



Please email to [legislativeservices@reddeer.ca](mailto:legislativeservices@reddeer.ca); or fax to 403-346-6195, via mail to Legislative Services, City of Red Deer, PO Box 5008, 4914 – 48 Avenue, Red Deer T4N 3T4. Applications can also be dropped off at City Hall at the customer service desk on the 1st floor or placed in the outdoor mail slot at the east or west side door. Please note that resumes may be attached to the application form, however, the application form must be completed and signed. Deadline to apply is Monday, September 26, 2022 at 9:00 a.m.

## APPLICATION FOR THE MUNICIPAL PLANNING COMMISSION

### Personal Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number 1. \_\_\_\_\_ 2. \_\_\_\_\_

Email: \_\_\_\_\_

Committees contribute to Council's decision making processes and help shape our community. As such, it is important for potential committee members to understand the terms of reference for The City of Red Deer Committee(s)/Commission(s)/ Board(s) to which you are applying and to be available to fulfill the commitment required. The Committees Bylaw outlining the terms of reference for each City of Red Deer Council Committee/Commission/Board can be found at [reddeer.ca/committees](http://reddeer.ca/committees); click Apply to a Council Committee.

Have you read the Terms of Reference for the Municipal Planning Commission? **YES** \_\_\_\_\_ **NO** \_\_\_\_\_

### Background Information

Describe your interest in the Municipal Planning Commission.

Describe your experience as Chair or Board Member of a committee, if any. What was your most significant learning experience? What was your most significant contribution?

Describe your knowledge and understanding of the Municipal Planning Commission, if any.

Describe your knowledge of the City of Red Deer and its neighbourhoods, if any.

Describe your knowledge of land use design, planning and/or development, if any.

Describe your experience with reviewing development applications. Describe what it means to stay open minded, unbiased and impartial.

Describe your experience with formal meeting procedures, if any.

How would you describe the way with which you work with others.

Describe your availability for daytime meetings. Municipal Planning Commission meetings are held weekly (as required) on Wednesday at 9:00 a.m.

Do you or any member of your family have any personal, employment or business relations that could be seen as a conflict? (i.e. Persons employed with building, or construction companies, or who own a significant amount of local property are more likely to have a conflict of interest.) If yes, please describe.

**General Information**

Place of Employment: \_\_\_\_\_

Nature of Employment: \_\_\_\_\_

Community Interests & Activities:

**References**

Please list the names of three persons who can supply a personal reference.

	Name	Relationship to Applicant	Contact Information
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____



I agree to serve on the above Commission if appointed, and I am able to regularly attend meetings.

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Signature

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Date

Attach a resume if available. Please note – attaching a resume does not replace this application. The application must be completed in its entirety, signed and dated.

The City of Red Deer is collecting personal information for the purposes related to the appointments of citizen representatives to Council Committee/Commissions/Boards. If you are appointed to a Committee/Commission/Board by Council, your name will be publically accessible. The personal information on this form is collected under the authority of the Municipal Government Act Section 3 and is protected under the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act. If you have any questions about the collection, use and protection of this information, please contact Legal and Legislative Services, 4914 48 Avenue, Red Deer, Alberta, T4N 3T4, (403) 342-8132.