



# Red Deer Public Works - Registration Form

Following are conditions for use of The City of Red Deer Snow Storage Sites:

1. This registration form to be completed and sent to Public Works **prior to hauling** into the snow storage sites. Please email to [PublicWorks@reddeer.ca](mailto:PublicWorks@reddeer.ca), we are not accepting in person registration forms at this time.
2. Stop at the snow shack and give **completed** Snow Dump Haul Form to attendant. If the form is not fully filled out, driver will be asked to move to the back of the line to fill it out. Access to either site is only available when an attendant is there.
3. Site will be manned as demand dictates. In the event that the Landfill site is closed, haul to the Edgar Site or vice versa. Hauling to either site when unmanned can be arranged for a **minimum of 10 loads** with a **minimum 24 hours** in advance by calling 403-309-8495. **If the minimum 10 loads are not met, you will still be charged for 10 loads.** Requests are only looked at during business hours Monday – Friday.
4. Only snow that has been collected from **within the City of Red Deer limits** may be dumped at these snow storage sites. All infractions will result in a total ban from the snow storage sites for the remainder of the season.
5. **ALL** loads will be subject to a minimum fee. Dump only in designated snow storage sites and in designated areas. Please dump snow as far back as possible in the site. This will reduce snow maintenance costs.
6. Signing of this form authorizes the City to charge for a portion of the costs to manage the snow storage sites. Currently the rates are:
  - \$29.00 **minimum charge** per load for a trailer, small truck, single axle or tandem load + GST
  - \$52.00 per load for a truck and pup, end dump, or tri-axle load + GST
7. **Invoices will be generated bi - monthly and are due in 30 days.**
8. **Failure to abide by these rules will result in withdrawal of dumping privileges.**
9. Please address any questions or concerns you may have to the Public Works Department at 403-342-8238 or by email [PublicWorks@reddeer.ca](mailto:PublicWorks@reddeer.ca).
10. Payment terms are net thirty (30) days from the date of invoice, and are subject to a 1.5% late payment fee on all unpaid balances.

By signing below, I understand and will comply with the above requirements.

Company Name

Authorized Company Representative

Mailing Address

Email

Phone Number

Alternative Phone Number

Authorized Signature

Date (mm/dd/yyyy)