

EXHIBITION PROPOSAL SUBMISSION FORM

VIEWPOINT
GALLERY

CONTACT INFORMATION

Name of Artist (s) or Curator (s)

Mailing Address

Phone number

E-mail address

Website and social media as applicable

ABOUT THE PROPOSED EXHIBITION

Provide a brief description of the proposed exhibition. Please indicate how many works are available for exhibition, as well as the size ranges and how they will be displayed. View the [floorplan](#) or visit the space to determine the suitability of the work to this gallery.

All artwork must be original; please be mindful of copyright infringement or cultural appropriation. The Viewpoint Gallery is a lobby space in a public building and reserves the right to decline submissions deemed unsuitable for the setting.

A brief biography of the artist(s) or curator(s)

How does this exhibition meet your objectives for your artistic practice?

TO SUBMIT A PROPOSAL, E-MAIL THIS FORM ALONG WITH THE FOLLOWING*:

- An artist statement or curator's statement about the describing the exhibition or body of work proposed. Please consider the suitability of the theme and type of work to the gallery.
- A brief artist's biography – maximum 250 words
- A CV or arts résumé
- A numbered image list which corresponds to the images attached and indicates:
 - Artist's last name, title of artwork, date completed, media and dimensions.
 - Any links and passwords to video, sound or other media support material should be included on the image list.
 - Please ensure all written materials are in a single PDF or Word document. This includes artist statement, bio, CV, and list of works.
- 5 – 10 JPEG images of supporting artwork
 - Please ensure all written materials are in a single PDF or Word document. This includes artist statement, bio, CV, and list of works.
 - Please do not insert images into the body of the email, only include images as labeled attachments using the file naming convention:
number_last name_title of artwork.jpg (Example: *03_Picasso_Guerica.jpg*)
 - Image files should be no larger than 1MB in size

If you are proposing new work not yet completed, please include images of previous work that helps to demonstrate your artistic style as relates to the work proposed.

E-mail to: culturemailbox@reddeer.ca

Use the subject line: **Viewpoint Submission + Artist's name**
Late and/or incomplete proposal packages will not be considered.

For more information about the gallery program or if you require accommodation or assistance with a submission, please reach out to us well in advance of the deadline so we can help.

culturemailbox@reddeer.ca / tel: 403-406-8820 / www.reddeer.ca/viewpoint